

Date: 29.07.2017

ADDENDUM TO TERMS & CONDITIONS FOR EMPANELMENT OF SECURITY AGENCIES

- The age of Guards to be deployed should be above 25 years and below 55 years.
- If selected, the Security Agency is required to furnish a Bank Guarantee/Security Deposit for an amount equal to 10% of the annual amount payable by the Bank to the security agency.
- The Security Agency is required to apply on the Format as per Annexure-I & Annexure-II enclosed.
- Other terms & conditions as per Annexure-B will remain unchanged.

TECHNICAL BID

1	Name of the organization/Agency/Firm	
2	Name(s) of the Proprietors/Directors	
3	Registered Address	
4	Telephone no. and Fax no.	
5	Whether firm is registered & Licence holder under Contract Labour (Regulation & Abolition) Act	
6	Registration No. of the Firm (copy to be enclosed)	
7	Permanent Account Number of the Firm (PAN). (copy to be enclosed)	
8	Copy of Income Tax clearance certificate (ITCC) to be attached	
9	Provident Fund No. allotted by the Regional PF Office. (copy to be enclosed)	
10	ESI Registration No. (copy to be enclosed)	
11	Detail of GST Registration along with evidence	
12	Total staff/workers/security guards (with gun) of the Firm	
13	Minimum turnover of the Firm (copy of balance sheet to be enclosed)	
14	Labour Licence No. (copy to be enclosed)	
15	PSARA licence for Punjab (copy required)	
16	Name(s) of Public Sector/Govt. Organization to whom similar services have been provided by the Firm during last three years. (please attach job order/service certificate from Public sector/Govt.office)	1
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17	Rate quoted complies with the Minimum Wages notified by Chief Labour Commissioner (C) with all other statutory provisions.	
18	Last three years Audited Statement from CA.	
19	Income Tax returns for the last three years	
20	Length of experience in the field.	
21	Whether firm is blacklisted by any Govt. Deptt. Or any criminal case is registered against the firm/its owners/partners anywhere in India. (If no, a certificate is to be attached in this regard).	

For _____

Signature of Authorized Signatory
(Name _____)

FINANCIAL BID

Name of the Firm/Security Agency: _____

Rates are to be quotes in accordance with the Minimum Wages notified by Chief Labour Commissioner (Central) for Watch & Ward under Central sphere, per month basis and other bye laws applicable (inclusive of all statutory liabilities, taxes etc.)

S.No.	Description	Per Security Guard for 26 days for 08 hours duty			
		RATE	Area A	Area B	Area C
1	Basic wages plus variable DA (VDA)	As per CLC (c) notification from time to time			
2	Employees State Insurance (ESI)	4.75% of Basic plus VDA			
3	Employees Provident Fund (EPF)	12% of Basic plus VDA			
4	Employees Deposit Linked Insurance (EDLI)	0.5% of Basic plus VDA			
5	Administrative Charges	0.65% of Basic plus VDA			
6	Inspection Charge	0.001% of Basic plus			
7	TOTAL	Sum of (1) to (6)			
8	Service Charges	___% of S.No. (1) i.e. Basic plus VDA			
9	Sum Total	Sum of S. No. (7) + (8)			
10	GST	As applicable			
11	GRAND TOTAL	Sum of S. No. (9) + (10)			
12	Net amount payable to S. Guard after statutory deductions.				
Financial Bid not meeting this criterion will be summarily rejected without assigning any reason thereof.					

NOTE: charges of any other nature, attributing to the performance of the duty by the security guard(s) shall be borne by the respective Agency/Firm only and cannot be claimed from the Bank, during and/or after the contract.

SIGNATURE OF THE BIDDER

PLACE :

DATE :

SEAL :

